

Valid Forms of Identification

Under the Immigration, Asylum and Nationality Act 2006 (Sections 15 – 25) Bellway would be breaking the law if we employed anyone who does not have the right or permission to work in the UK. We therefore request that all interviewees bring proof of their right or permission to work in the UK to their interview. In the majority of cases your UK passport should suffice, but if you are not able to do this, then please refer to the lists below for advice on suitable documents that you can provide as evidence.

To confirm your right or permission to work in the UK we ask you to provide:

- One of the original documents alone or two of the original documents in the specified combinations given in List A below:
OR
- One of the original documents alone or two of the original documents in the specified combinations given in List B below:

LIST A – Acceptable Documents to establish a continuous statutory excuse

List A contains a range of documents which may be accepted for checking purposes for a person who has permanent right to work in the UK.

1. A passport showing that the holder, or person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right to abode in the UK.
2. A passport or national identify card showing that the holder, or a person named in the passport as a child of the holder, is a national of the European Economic Area country or Switzerland.
3. A Registration Certificate or Document Certifying Permanent Residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
4. A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic country or Switzerland.
5. A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their time in the UK.
6. A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode, or has no time limit on their stay in the UK.
7. A **current** Immigration Status document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK, **together with** an official document giving the person's permanent National Insurance Number and their name issued by a Government Agency or a previous employer.
8. A **full** Birth or Adoption Certificate issued in the UK which includes the name(s) of at least of one of the holder's parents or adoptive parents **together with** an official document giving the person's permanent National Insurance Number and their name issued by a Government Agency or a previous employer.
9. A birth or Adoption Certificate issued in the Channel Islands, the Isle of Man or Ireland, **together with** an official document giving the person's permanent National Insurance Number and their name issued by a Government Agency or a previous employer.
10. A Certificate of Registration or Naturalisation as a British citizen, **together with** an official document giving the person's permanent National Insurance Number and their name issued by a Government Agency or a previous employer.

LIST B – Acceptable Documents to establish a statutory excuse for a limited period of time.

List B documents contains a range of documents which may be accepted for checking purposes for a person who has temporary right to work in the UK.

Group 1 – Documents where a time limited statutory excuse lasts until the expiry date of leave

1. A **current** passport endorsed to show that the holder is allowed to stay in the United Kingdom and is currently allowed to do the type of work in question.
2. A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can stay in the UK and is allowed to do the work in question.
3. A **current** Residence Card (including an Accession Residence Card or a Derivative Residence Card) issued by the Home Office to a non-European Economic Area national who is a family member of a national of a European Economic Area country or Switzerland or who has a derivative right of residence.
4. A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with a valid endorsement indicating that the named person may stay in the UK, and is allowed to do the type of work in question, **together with** an official document giving the person's permanent National Insurance Number and their name issued by a Government Agency or a previous employer.

Group 2 – Documents where a time limited statutory excuse lasts for six months

1. A Certificate of Application issued by the Home Office under Regulations 17(3) or 18A(2) of the Immigration (European Economic Area) Regulations 2006 to a family member of a national of a European Economic Area country or Switzerland stating that the holder is permitted to take employment which is **less than six months old, together with a Positive Verification Notice** from the Home Office Employer Checking Service.
2. An Application Registration Card issued by the Home Office stating that the holder is permitted to take the employment in question, **together with a Positive Verification Notice** from the Home Office Employer Checking Service.
3. A **Positive Verification Notice** issued by the Home Office Employer Checking Service to the employer or prospective employer, which indicates that the named person may stay in the UK and is permitted to do the work in question.